

REGISTRATION GUIDE

Sport:80 Platform

Returning Members

(either from Jimboomba or another centre)

Enter the primary email address that you used for ResultsHQ.

If this is your first time logging in, click "Forgot Password" to re-set your password.

Once your password is set, ensure you use the original Jimboomba Centre registration link you began with to log in.

You should now be able to see your child's profile to select OR 'Add a New Profile' to register another athlete.

If a window pops up requesting the membership number, please select 'No'.

New Members

(never registered before)

Enter an email address

The primary parent/ guardian will need to create an account for <u>themselves</u>

Once you have done that, you will then be able to go through and "Add a New Profile"

Select "No" in response to knowing the athlete's membership number

You will then enter the registration process, filling out the athlete's details and required questions.

Repeat the process to add additional athletes

Please ensure that all details are correct as registration bibs are posted out to you!

Select your First Athlete to add a Membership Type (usually your oldest athlete). (Note: Please ensure when registering your first athlete, that you select a 'First Athlete' membership type. For additional athletes after that, choose 'Additional Athlete' memberships.

If you have a PlayOn! Voucher, you will be prompted to enter this on Page 8 of the registration process. *Please Note: That a copy of the voucher MUST also be emailed to treasurer@jimboombajetslac.org.au to be verified.

Once you have certified that all details are correct, click the "Add" button bottom right.
You will then be asked if you would like to either 'Add athlete verification'
(this is a copy of your Birth Certificate or Passport), 'Add Family Member' or 'Checkout'.

IMPORTANT: If you are adding another Family Member, please take note of your Centre Membership ID Number highlighted in Yellow at the top of this page (you will need this!)

Repeat the process for additional athletes and once all athlete memberships have been added to your cart, you can proceed to checkout.

Enter your debit or credit card details to complete payment. Once complete, you will receive an email confirmation and your registration numbers will be sent out to you within 3 weeks.